

PART IV: THE 2008 GENERAL MEETING

MINUTES OF THE 20TH GENERAL MEETING OF THE INTERNATIONAL COMMISSION FOR OPTICS

held on August 22nd and 25th, 2005 in Changchun, China



The President of the Commission, Prof. R. Dändliker, was in the chair and the following were present:

ICO Bureau:

Secretary	M.L. Calvo
Associate Secretary	A.T. Friberg
Treasurer	G.T. Sincerbox
Vice-Presidents	H.H. Arsenault, A.A. Friesem, N.G. Gaggioli, G. Jin, M. Kujawinska, B.Y. Kim, G.C. Righini, A.A. Sawchuk, T. Tschudi, G. Von Bally, A. Wagué, I. Yamaguchi
Senior Adviser	P. Chavel

Apologies for absence have been received from A.H. Guenther, L.L. Wang, A. Weiner.

Delegates and Observers:

Argentina	N. Gaggioli
Australia	J. Love, M. Gu (1)
Belgium	<i>No delegate attended</i>
Belorussia	<i>No delegate attended</i>
Brazil	<i>No delegate attended</i>
Canada	R.A. Lessard, P. Wizinowich (2), Y. Sheng (2)
Chinese Optical Society	Mu Guoguang, Jin Guofan, Cao Jianlin, Ming Xuan
Columbia	A. Guzman, E. Solarte (o-1)
Cuba	<i>No delegate attended</i>
Czech Republic	M. Hrabovsky, P. Horvath
Denmark	<i>No delegate attended</i>
Ecuador (a)	<i>No delegate attended</i>

Estonia*	<i>No delegate attended</i>
Finland	A.T. Friberg, T. Jääskeläinen
France	P. Chavel, J.L. Meyzonnette, Mane-Si-Laure Lee, C. Montes
Germany	G. Von Bally
Ghana / West Africa	A. Wagué
Greece* (a)	<i>No delegate attended</i>
Hungary	<i>No delegate attended</i>
India	Chetan .J. Panchal
Indonesia	S. Jutamulia
Ireland	<i>No delegate attended</i>
Islamic Republic of Iran	M.T. Tavassoli
Israel	A.A. Friesem
Italy	G. Righini, A. Consortini
Japan	I. Yamaguchi, M. Yokota, H. Yoshikawa (2), K. Hibino (2), O. Sasaki (2), T. Yataga (o-2) B.Y. Kim, Chang Kwon Hwangbo
Korea	<i>No delegate attended</i>
Latvia*	<i>No delegate attended</i>
Lithuania*	<i>No delegate attended</i>
Mexico	Rufino Díaz-Uribe, Fermín Granados
Moldova (a)	<i>Not delegate attended</i>
Morocco*(a)	<i>No delegate attended</i>
Netherlands	M.J. Bastiaans (o)
New Zealand	J.D. Harvey (1)
Norway	<i>No delegate attended</i>
Optical Engineering Society in Taipei, China	Arthur Chiou
Poland	M. Kujawinska
Romania	<i>No delegate attended</i>
Russia	N.D. Kundikova, V. Trofimov (2)
Singapore	Shun Ping (1), X. Yuan (2)
Slovak Republic	Represented by Czech Committee
Spain	S. Vallmitjana, M.L. Calvo, M.J. Yzuel
Sweden	<i>No delegate attended</i>
Switzerland	R. Dändliker
Tunisia* (a)	<i>No delegate attended</i>
Turkey	Represented by Committee of Mexico
Ukraine	V. Lysiuk (1), Represented by Committee of Poland (2)
United Kingdom	C.J.R. Sheppard
United States of America	V. Lakshminarayanan, A.A. Sawchuk, G. Sincerbox
Venezuela	Represented by Committee of Columbia
EOS	T. Tschudi
IEEE LEOS	<i>No delegate attended</i>

LAM Network*	A. Wagué
OSA	A. Sawchuk
OWLS*	G. Von Bally, Min Gu (2)
SPIE	H.H. Arsenault
(1) First session only	
(2) Second session only	
(o) Observer	
(*) Conditioned to designation of new representative	

The items were distributed between the first and second sessions as follows:

First Session, Monday, August 22nd, 4:00 PM – 6:00 PM

- 1 Minutes of the 19th General Meeting
- 2 Matters arising from the 19th General Meeting
- 3 Report of the President for 2002-2005
- 4 Report of the Secretary-General for 2002-2005
- 5 Finance (a) Treasurer's Report
(b) Proposed budget 2005-2008
(c) Unit subscription in 2005-2008
- 6 Changes in the ICO Rules and Code of Practice
- 7 Admittance of new members
- 8 Reports of ICO Committees (a) Nominating Committee

Second Session, Thursday, August 25th, 4:30 PM- 6:30 PM

- 10 Date and venue of the General Meeting ICO XXI
- 8 Reports of ICO Committees, continued
 - (b) Committee for the Regional Development of Optics
 - (c) Traveling Lecturers Committee
 - (d) ICO Prize Committee
 - (e) ICO/ICTP Award Committee
 - (f) ICO Galileo Galilei Award Committee
 - (g) ICO Education Committee
 - (h) ICO Standards Committee
- 9 Conferences with ICO participation
- 11 Late nominations for the ICO Bureau Elections
- 12 ICO Bureau Elections for the term 2005-2008
- 13 Other business

Opening Session

R. Dändliker, President, welcomes the participants and expresses thanks to the organizers of the ICO XX Congress. It is remarkable that this is the first time that an ICO General Meeting and General Assembly take place in a developing country and the third time in an Asian country after Japan and South Korea. This is an indication that ICO is focusing its role on the promotion

of optics and photonics all over the world and to maintain its lemma: "ICO, the place where the optics world meets". Speaking on behalf on the entire ICO Bureau, Prof. Dändliker thanks to the members who have now completed their two terms and will be therefore leaving the Bureau: A.H. Guenther, Past President and Chair of the Nominating Committee, G.C. Righini, Chair of the Committee for Regional Development, G. Sincerbox, Treasurer and Chair of the Traveling Lecture Program, L.L. Wang, Chair of the Committee for Standards. Moreover, it is expected that their contributions will continue as an appreciate collaboration.

First Session

1 Minutes of the ICO-19 General Assembly

The minutes were approved unanimously.

2 Matters arising from the ICO-19 General Assembly

None

3 Report of the President for 2002-2005 and report of the Long Range Planning Committee

R. Dändliker, President, reviews the main ICO activities during the triennium (an extensive report can be found in the Green Book on pp. 2-9):

ICO has set a firm basis for its role in impacting the explosive growth of optics and photonics as a major technical field positively influencing both our quality of life as well as being an economic stimulus for the 21st Century.

Developing countries:

ICO continues to focus many of its activities on developing nations. It has participated in initiatives in Latin America, having a Bureau meeting in Venezuela and being involved in the establishment of new activities in these geographical regions. ICO is very much concerned on Africa, and the various African regions to participate in future actions for the promotion of Optics in addition to the existing series of ICO cosponsored conferences. ICO has continued its close cooperation with the ICTP (The International Center for Theoretical Physics) optics programs in Trieste, initiated and promoted by Gallieno Denardo, who received as recognition for this achievement the SPIE Education Award 2005.

Global promotion of Optics:

The ICO has improved its global coverage by increasing its member basis by 3 Territorial Committees, 2 International Societies, and 4 Associate TCs. ICO appreciates the participation of International Society Member, and this has proved a fruitful initiative initiated in 1999.

The ICO has also applied its traditional policy of recognizing optics related achievements on an international basis through several awards including the ICO Prize, the Galileo Galilei Award and the ICO/ICTP Award.

ICO has launched a series of books entitled "Trends in Optics". For the term 2002-2005 there was no technical possibility for developing this activity that remains as a future action for the forthcoming term.

ICO supported conferences and schools:

ICO cosponsored or endorsed during the last 3 years period more than 30 conferences and schools. ICO supports, in collaboration with the SPIE and OSA, the Conference on Education and Training in Optics and Photonics, most recently convened during 2003 in Tucson.

Sanctions introduced by the US Government:

The ICO was alerted by an official letter of the Iranian Territorial Committee to the impact of the sanctions introduced by US, concerning restrictions on membership to US based international societies, travelling, visa and scientific publications. Copies of this letter were sent to the representatives of our US based international society members OSA, SPIE and IEEE/LEOS, as well as to the IUPAP representative.

The World Year of Physics 2005:

The United Nations has declared 2005 the World Year of Physics. ICO has been involved along with other international organizations in the activities for this unique opportunity to increase visibility and presence of optics and physics. A special ICO logo was launched. Moreover, contacts with Territorial Committees have been addressed to encourage local actions.

ICO membership in ICSU:

The General Assembly of the ICO in Florence has appointed its Bureau to apply for the status of an ICSU International Scientific Associate. The ICO Bureau has now finalized the application, prepared essentially by Pierre Chavel, and it has been deposited and received by ICSU in February 2005, supported by an extensive document describing optics as a branch of science and engineering with interactions both within physics and outside physics.

Future tasks:

- Improve efficiency (reduce costs) of ICO Newsletter distribution with the help of the TCs
- Improve interaction with the Territorial Committees (special activities)
- Develop and improve the efficiency of Regional Development activities (main task of ICO)
- Dissolve Committee on Standards (integrate some activities into Regional Development)
- Revitalize ICO Book (content rather topical than general)

4 Report of the Secretary-General for 2002-2005

ICO Secretariat is the common house for all the members and associated ones. It is having as a main objective to focus on the vision statement: “ICO, the place where the optics world meets” and thus to contribute to the progress and spread of knowledge of optics. ICO Secretariat considers that it has to focus many of its activities on two priority areas: a) developing countries, and b) education and training in optics.

The long-standing collaboration with the ICTP, the Abdus Salam International Centre for Theoretical Physics in Trieste results in common activities, including the annual “Winter College on Optics” in Trieste. ICO Secretary also contributes to the dissemination of information of the three awards: ICO Prize, ICO Galileo Galilei Award and ICO/ICTP Prize, specially aimed at recognising noteworthy achievements of researchers in parts of the world where the development of optics and photonics requires special support, and to young researchers. Posters with information of these three awards have been edited and sent to Territorial Committees and are available from ICO web site. There is an interest in the participation in the optics activities in Africa.

The Secretariat is also playing a role in establishing a unified series of international optics meetings in Spanish and Portuguese speaking countries. It is contributing as well in International

topical meetings on Education and Training in Optics and Photonics (ETOP), whose eighth edition was held in 2003 in Tucson (USA).

The secretary maintains the information database on members. The initiative of creating the new membership category “International Organization Member” in 1999 has proved quite useful and good and close contacts exist with the six first members in that category. There are currently 45 Member Territories and 3 more applications have been received from 3 of the 5 Associate Members. The bureau has approved 2 of them (see section 6). It is mentioned that some of the Territorial Committee members sometimes overlook to update the composition of their Committee or board when elections for a new term are held. Also, the ICO would like to have a copy of the operating rules (statutes, bylaws, etc.) used by its members. This is now a requirement for all new membership applications, but some of the more faithful members of ICO apparently never provided the information. The basic rules of Territorial Committees are that they must be representative of and maintain contacts with the Optics and Photonics community in their geographical Territory, they must be acknowledged by science authorities in their country.

Because of the close contacts between ICO and IUPAP (the International Union of Pure and Applied Physics), they should also have well defined working relations with the Physics community in their territory. The duties of Territorial Committees include the distribution of the Newsletter to their mailing list inside their territory, providing electronic links to web site if existing, the distribution of ICO meeting announcements, and the communication about Optics, its growth, and its importance. ICO website has been hosted and altruistically maintained by SPIE since 1996. The site is updated regularly with the latest newsletters, new events, and other pertinent information.

The Newsletter, the ICO periodical publication is edited by ICO Secretariat, with four issues/year: January, April, July and October. It consists of two pages edition containing news on ICO sponsoring of meetings, schools, etc. News on Territorial Committees and ICO activities: Traveling Lecturer Program, ICO Prize, ICO Galileo Galilei Award, ICO/ICTP Award, and other relevant events. Started in March 1989 it has been published and distributed by OSA up to 2004, under Black & White edition. In 2004 a new bid was received from IoPP for new design and color edition for the year 2005 at a lower cost. Currently, the distribution task to ICO Territorial Committee Members has been assumed by ICO Secretariat to reduce mailing costs. The electronic files of all issues are available at the ICO web site. Publicizing of ICO NL is assured through OSA that maintains its link to ICO website. SPIE inserts publicity on ICO NL contents in OE magazine. IEEE/LEOS includes resumed version of ICO NL on its own Magazine. Local Optical Societies (LOS), are requested to link the ICO NL at their websites, but certainly improvements in coordinating this activity need to be enhanced. Other link is at the Institute of Physics (IoPP).

ICO Secretariat has had a direct participation as a member of the World Year of Physics 2005 (WYP2005) organization. Various Institutional activities have been developed as information of ICO website, design of a special logo, edition of posters published by IoPP and available as well electronically. Moreover, ICO Secretary participated at the celebration of the 25th Anniversary of the Prince of Asturias Awards, Oviedo, Spain, April 2005.

Edited and distributed by ICO Secretariat every three years prior to the General Assembly, the so-called “Green Book” is the ICO publication of reference including the activities developed in the determined period. Copies are mailed by July of the year of issue to all Territorial Committees and ICO Bureau members. The book: “Towards ICO-20” was published

in 2005, for the first time, by the Institute of Physics Publishing (IoPP) with a good edition, quality and design results.

During the period 2002-2005 ICO Secretariat has various institutional relationships: CYTED (Ciencia y Tecnología para el Desarrollo; *Science and Technology for Development*), to create an Ibero-American network on optics. The ICTP, International Center for Theoretical Physics, Institute of Physics Publishing (IoPP), International Color Association (ACI), European Physical Society (EPS), Association of Asia Pacific Physical Society (AAPPS). Adding to the regular contacts with OSA, SPIE, EOS, LAM, IEEE/LEOS, OWLS and IUPAP inside ICO Bureau. His Royal Highness Prince of Asturias Foundation (Spain), Carl Zeiss Inc., Germany, for free donation of Ernst Abbe's medals, Italian Optical Society, for free donation of Galilei medal.

Other action in which ICO Secretariat has been partially involved has been the consideration of optics and photonics as an own discipline. The proposal was earlier prepared by Pierre Chavel, Past-Secretary and currently Senior Adviser and submitted to ICSU Board by May 2005. ICO is having the support of IUPAP and other relevant international organizations to secure support toward the official consideration of Optics and Photonics as a discipline. There are major reasons for this initiative: i) Amount of research published in high-level international journals and periodicals. ii) Impact on new technological resources with strong connection with industry and improvement of the quality of life. iii) Education in areas of Applied Physics and Engineering currently involving Colleges, Schools, Faculties, pre-doctoral, post-doctoral and Young Researchers training and highly interdisciplinary. Resume on Secretariat budget is also presented.

The Secretary concludes her report by reminding attendees, and in particular candidates for the election of the future ICO Bureau, that ICO does not operate like its larger International Organization Members: expected and compulsory help to the secretary, while appreciated, is very small, and all Bureau members are not only encouraged to provide guidance and advice, but also to act themselves on specific issues assigned to them.

5 Finance

(a) Treasurer's Report

G.T. Sincerbox, Treasurer, reports on the financial situation with a balance sheet as of August 1, 2005 and an income and expenditure report amended and approved at ICO-19 for the period October 1, 2002 through October 1, 2005 (see appendix 1). He also gives the status of cumulative dues arrears as August 1, 2005. The total arrears amount to some US\$12,900, representing a 57% of the total amount at the end of the previous triennium. The President calls for a vote on the approbation of the income, expenditure and balance. Motion: Chavel, Kujawinska. The General Meeting approves unanimously.

(b) Proposed budget 2002-2005

The Treasurer proposes a budget for the triennium 2005-2008 (see appendix 2).

(c) Unit subscription in 2005-2008

The Treasurer proposes to leave the unit subscription at the present level of US\$150 per unit during the coming triennium. The President calls for a vote on the approbation of the proposed budget in this realistic form and on the unit subscription in 2006, 2007 and 2008. Motion: Arsenault, Von Bally. The General Meeting approves unanimously.

6 Changes in the ICO Rules and Code of Practice

Amendments to the new Rules and Codes of Practice are presented to reflect recent changes in the operation of ICO, such as the discontinuation of the Standards Committee and the decision procedure for the participation of ICO meetings and schools (Green Book p. 139). Motion to approve changes as recommended by the Bureau: Chavel, Ojeda-Castañeda. Approved unanimously.

7 Admittance of new members

For the last three years, 3 Territorial Committees, Ecuador, Greece and Moldova, have applied as ICO Members and the Bureau has examined their applications and recommends the General Meeting to discuss on its acceptance. The Bureau has approved the 3 Territories for Associate Members. Greece in 2002, Moldova in 2004 and Ecuador in 2005. Greece being Associate Member, there is now a national authority identified representing science in Greece that is the Hellenic Optical Society (HELIOS). The membership of Ecuador needs to be reviewed and some discussions arose. The documents presented are seriously prepared and the presence of Ecuador as a Territorial Committee is having an intrinsic interest for the benefit of optics in Latin America. Unfortunately, no national authority representing science in Ecuador has been identified yet and there is a general indication to Ecuador in relation to improve its internal organization toward a national optical society. The new 2 remaining members, Greece and Moldova are proposed to the General Assembly for full Membership. Also, the Bureau is being authorized to transform associate membership into full membership during the triennium if conditions are fulfilled. Motion: Righini, Sincerbox. The vote takes place, and the motion is approved by a majority of votes.

8 Reports of ICO Committees

(a) Nominating Committee

In the absence of A. H. Guenther, Chair of the Committee, G. Sincerbox has been designated by the Bureau to act on his behalf. He presents the current list of candidates received by the Nominating Committee. Nominations and endorsements will be closed at 4:30 pm on Wednesday, August 24th. The first session of the General Meeting closed at 6:00 PM.

Second Session

11 Date and venue of the General Meeting ICO XX

A bid for ICO-21 has been received from Australia. John Love on behalf of the Australian Optical Society presents the application to the General Meeting. The Congress would be held in

Sydney, at the Convention Center in Darlington Harbour, July 7-11, 2008. The Bureau recommends to approve the application. The president proposes to vote on this recommendation. Motion: Friberg, Arsenault. Vote: accepted unanimously.

8 Reports of ICO Committees, continued

(b) Committee for the Regional Development of Optics

Prof. G. C. Righini reports. In addition to the previous report of the Committee, appearing in page 72 of the "ICO Green Book", he mentions the following progress: Most activities have been focused on two priority areas: developing nations, and education and training in optics.

The longstanding collaboration with the ICTP, the Abdus Salam International Center for Theoretical Physics in Trieste, was continued and even intensified by participation in the newly founded TSOSA Advisory Group, (TSOSA stands for "Trieste System for Optical Sciences and Applications"). The possibility of increasing the cooperation between ICTP and Latin American countries is being explored. A standing problem concerns the actions to promote and coordinate a program for donation of equipment. Different problems (even on the legal side) exist in different countries. The current goal is to define the procedure in the next months, so to transfer a ready "roadmap" to the new Bureau. It was decided to collect information on the organization and activities of optics in the Territories affiliated to ICO, in order to allow all of us to have a better understanding of the regional status of optics and to help to have clearer ideas of strengths, weaknesses, opportunities and threats of optical activities in the different Territories. This analysis may help to take decisions on the best ways to support activities and organizations in the less favored countries. Percentage of responses from TC was not totally satisfactory. Collaboration with the ICO Education Committee will have to be strengthened in order to better support regional educational programs.

(c) Traveling Lecturers Committee

See report in ICO Green Book "Towards ICO-20", page 74.

(d) ICO Prize Committee

A. Friesem, Chair of the Committee, reports (see report in ICO Green Book "Towards ICO-20", pages 76-79). He mentions the ICO Prize winners for 2003 and 2004, B. Eggleton and A. Krishnamoorthy, respectively. For 2005, the winner was announced: I. Bloch.

(e) ICO/ICTP Prize

A. Friesem also informs on the ICO/ICTP Award Winners, as Chair of the Committee (see pp 86-89 of the Green Book "Towards ICO-20"), for 2003, R. Szipöcs (Hungary), for 2004 I. A. Zahid (Pakistan) and R. N. Kulkarni (India) and S. Sumriddetchkajorn (Thailand) for 2005.

(f) ICO Galileo Galilei Award Committee

G. Von Bally, Chair of the Galileo Galilei award Committee, reports on this program (see pp 80-85 of the Green Book "Towards ICO-20"). He mentions the Galileo Galilei Medal winners for 2003 and 2004: C. B. de Araujo (Brazil), and shared by M. Belic (Serbia and Montenegro) and C. Saloma (Philippines), respectively.

(g) ICO Education Committee

A. Sawchuck, Chair of the Committee, reports. The main ICO activity related to education has been its participation in the ETOP (Education and Training in Optics and Photonics) meetings series. A new section at the ICO website is now dedicated to Education activities. Territorial Committees are encouraged to make sure that existing programs in their territories are conveniently publicized.

(h) Standards Committee

In the absence of L.L. Wang, chair of the Committee, I. Yamaguchi reports. The ICO Bureau has considered the difficulties in defining concrete activities for this Committee. Links with industry needs to be analyzed and strengthen searching for convenient forums. It has been approved that this Committee be relieved. The forthcoming activities will be directly coordinated inside the Committee for Regional Developments. Motion: Dändliker, Kujawinska, unanimously approved. The web links about standards in Optics, will be maintaining following the current indications.

9 Conferences with ICO participation

A.T. Friberg, Associate Secretary reports. As can be seen on pp. 90-96 of the ICO Green Book "Towards ICO-20", between the end of ICO-19 and ICO-20, ICO participated in 31 meetings and schools, in addition to ICO-20 itself: 1 Regional Meeting, 2 Topical Meetings, 8 Cosponsored Meetings, 17 Endorsed Meetings, and 3 ICO Schools. The number of ICO meetings and schools had remained relative stable, around 21-24, over past several three-year periods, but in this triennium it jumped to 32. For this triennium (including ICO-20), there were US\$ 41,250 in grants, US\$ 13,500 in risk and US\$ 5,000 in loan. Additionally, US\$ 7,250 for grants to conferences in the next triennium have already been allocated.

An improvement in ICO meetings processes was that the forms of applications can now be found, in MS Word format, for downloading on the ICO website: www.ico-optics.org. There are two kinds of forms, one for ICO General Meetings and Other Major Events, and one for ICO Co-sponsorship and Endorsement of Conference and Schools. Both forms contain two parts, an Information and Guidelines part, and a Questionnaire. The completed Questionnaire is to be returned, electronically (by email), to ICO Associate Secretary.

Another important change in meetings processing during this triennium was that two deadlines, April 15th and October 15th of each year, were set annually for receiving applications of ICO participation in conferences and schools. Additionally, the applications should be received by ICO by a deadline that is at least one year before the event, and before the first announcement.

The rationale behind these changes was improved coordination of international optics conferences.

Some forthcoming meetings in the next triennium, including the annual Winter Colleges at ICTP in Trieste and ICO-21 in Sydney in 2008, were reviewed. It was also pointed out that ICO is involved in two international meetings series: the Education and Training in Optics and Photonics (ETOP) conferences, jointly with SPIE and OSA, and the Optics in Computing / Information Photonics (OiC/IP) meetings, together with OSA.

Finally, it was pointed out that the bids for ICO-22 in 2011 are now open and that the deadline for proposals is April 15th, 2007.

11 Late nominations for the ICO Bureau Elections

No late nomination was received. G. Sincerbox reviews late endorsements that have been received.

12 ICO Bureau Elections for the term 2005-2008:

The elections were held following the Rules and Codes of Practice. For all positions in the Executive Committee, no vote was necessary as there was only one candidate for each position. Three votes were necessary for the Vice-Presidents. In the first vote, four Vice-Presidents, including one from industry, were elected. In the second vote, the second Vice-President from industry was elected. In the third vote, the other three Territorial Committee elected Vice-Presidents were elected. In addition, the appointment of the Vice-Presidents of the International Organization Members was announced. The results were:

President:	A. T. Friberg (Finland)
Past President:	R. Dändliker (Switzerland)
Secretary:	M.L. Calvo (Spain)
Associate Secretary:	G. Von Bally (Germany)
Treasurer:	A. Sawchuk (USA)
Vice Presidents:	H.H. Arsenault (Canada, appointed by SPIE)
	S. Bagayev (Russia)
	M. Gu (appointed by OWLS)
	A. Guzmán (Colombia)
	G. Jin (China)
	M. Kujawinska (Poland)
	B.Y. Kim (Korea, from industry)
	H. Lefèvre (France, from industry)
	J. Love (Australia)
	T. Tschudi (appointed by EOS)
	A. Wagué (Sénégal, appointed by the LAM Network)
	A.M. Weiner (appointed by IEEE/LEOS)
	I. Yamaguchi (Japan)
	Pending: OSA representative (to be designated by 31 st October, 2005)

IUPAP will be asked to appoint, as usual, a delegate to ICO from its Executive Committee. The new Bureau formally assumes responsibility on October 1st, 2005.

13 Other business

General Assembly, second part ends at 6:45 PM.

2008 ICO GENERAL ASSEMBLY



Provisional agenda of the XXI General Assembly

Two sessions are planned for the 21th General Assembly of ICO in conjunction with the ICO General Scientific Conference, "Optics for the 21st Century":

Session 1: Monday, July 7, 4:15 PM – 5:00 PM

Session 2: Wednesday, July 9, 4:30 PM – 6:30 PM

The exact rooms will be posted in the ICO 21 registration area.

The provisional agenda is as follows. Proposed changes should be preferable by requested in writing to the Secretary (mlcalvo@fis.ucm.es, fax +34 91 3944683) by June 15, 2008. Proposed changes should preferably be requested by writing to the President before the first session begins.

- 1) Minutes of the ICO XIX General Assembly.
- 2) Matters arising.
- 3) Report of the President for 2005-2008 and report of the Long Range Planning Committee.
- 4) Report of the Secretary for 2005-2008
- 5) Finance:
 - a) Treasurer's report
 - b) Proposed budget for 2008-2011
 - c) Unit subscription in 2008-2011
- 6) Changes are indicated in the ICO Rules and Codes of Practice (in this booklet)
- 7) Admittance of new members.
- 8) Reports of the ICO Committees:
 - a) Nominating Committee
 - b) Committee for Regional Development of Optics
 - c) ICO Prize Committee
 - d) ICO Galileo Galilei Award Committee
 - e) ICO/ICTP Award Committee
 - f) ICO Travelling Lecturer Committee
 - g) ICO Education Committee
- 9) Conferences with ICO participation
- 10) Date and venue of the General Meeting ICO-XXII
- 11) Late nominations for the ICO Bureau Elections.
- 12) ICO Bureau Elections for the term 2008-2011
- 13) Other business.

PROPOSED BUDGET 2008-2011 FOR THE 2008-2011 TRIENNIUM

ITEM	PROPOSED BUDGET FOR Period 10/1/2008 - 9/30/2011	notes
Income		
Dues	\$101.250	1
Less not collectable	\$6.300	2
Net Dues	\$94,950	
Royalties	\$600	3
Interest	\$3.400	4
Total Income	\$98,950	
Expenses		
Secretariat Expenses	\$10.000	5
Secretarial Support	\$15.000	6
Newsletter Distribution	\$16.215	7
Bureau Expenses	\$6.000	8
Meeting Support	\$35.000	9
School Support	\$15.000	10
Prizes	\$12.000	11
Prize recipient travel	\$6.000	12
Travelling Lecturer Support	\$5.000	13
Reserves or New Projects	\$2.000	14
Total Expense	\$122.215	

NOTES

1. 228 units at \$150/unit + some arrears
2. Overall data there are 5 territories 3-4 years in arrears that it is not expect to pay their dues
3. ICO Books: the ICO-VI Book was published in 2008
4. Based on current interest rates
5. Same as current budget
6. Same as current budget
7. Contract with IoPP for printing, mailing from secretariat
8. Expected to be somewhat less
9. We will support more meetings
10. Increase of US\$ 5,000 per year
11. Increased by General Assembly at ICO-19
12. Increased by General Assembly at ICO-19
13. Same as current budget
14. Reserves only