



INTERNATIONAL COMMISSION FOR OPTICS
COMMISSION INTERNATIONALE d'OPTIQUE

ICO Cosponsorship of Conferences and Schools.

Questionnaire

Application deadlines are April 15 and October 15 of each year. The applications must be submitted to the ICO Associate Secretary by a deadline that is at least 6 months prior to the event.

Title

Dates (MM/DD/YY)

to

Location

Organizing Society of Institution

Contact person

Name

Address

Telephone number

E-mail address

Conference website URL

Append a list of the Organizing Committee, (at least in preliminary form), mentioning industrial participation if applicable



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2. Program

Official language(s)

2a. For Conferences

Examples of session topics

Is there a system for reviewing contributed papers? (check one) YES NO

What percentage of the Program Committee is from outside the host Territory?

Enclose or append a list of the Program Committee (at least in preliminary form), mentioning industrial participation if applicable.

2b. For Schools

Enclose or append a list of lectures, lecture durations, and lecturers (at least in a tentative form).



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3. International Character:

Expected number of participants

Number of these from other territories

Is the participation open? (check one) YES NO
Explain any restrictions

Do the organizers adhere to the ICSU principle on free movement of scientists and follow the "Advice to organizers of international scientific conferences" issued by ICSU Standing Committee on Freedom in the Conduct of Science? (check one)

YES NO

Describe the measures the organizers have taken/will take concerning visa for the participants



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4. Organization

Is the event supported by the host territory's ICO Committee? (check one) YES NO

(include evidence)

Pre-registration fee, regular rate US\$

Late registration fee, regular rare US\$

Registration fee includes:

Lodging?

Proceedings?

Meals?

Conference Dinner?

Abstract book?

Other?

(specify)

Are student rooms available? (check one) YES NO

Cost per night? US \$



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5. Proposed time schedule

First announcement/call for papers (MM/DD/YY)

Final announcement/call (MM/DD/YY)

Abstracts deadline (MM/DD/YY)

Papers accepted (MM/DD/YY)

Programs issued (MM/DD/YY)

Pre-registration deadline (MM/DD/YY)

Manuscript due date (MM/DD/YY)

Proceedings issued (MM/DD/YY)

6. Explain briefly the need for the event



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7. Other participating organizations

Organizations who have already agreed to participate

Other organizations whose participation has been/will be requested

8. ICO Financial Participation

Is a grant requested? YES NO

If yes specify the amount in US\$ US \$

If yes specify purpose of grant

*** PLEASE SAVE AND SEND THIS QUESTIONNAIRE TO bally@uni-muenster.de ***