



INTERNATIONAL COMMISSION FOR OPTICS  
COMMISSION INTERNATIONALE d'OPTIQUE

## ICO Cosponsorship of Conferences and Schools.

### Questionnaire

*Application deadlines are April 15 and October 15 of each year. The applications must be submitted to the ICO Associate Secretary by a deadline that is at least 6 months prior to the event.*

Title

Dates (MM/DD/YY)

to

Location

Organizing Society of Institution

#### **Contact person**

Name

Address

Telephone number

E-mail address

Conference website URL

Append a list of the Organizing Committee, (at least in preliminary form), mentioning industrial participation if applicable



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## **2. Program**

Official language(s)

### *2a. For Conferences*

Examples of session topics

Is there a system for reviewing contributed papers? (check one) YES          NO

What percentage of the Program Committee is from outside the host Territory?

Enclose or append a list of the Program Committee (at least in preliminary form), mentioning industrial participation if applicable.

### *2b. For Schools*

Enclose or append a list of lectures, lecture durations, and lecturers (at least in a tentative form).



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### **3. International Character:**

Expected number of participants

Number of these from other territories

Is the participation open? (check one) YES                      NO  
Explain any restrictions

Do the organizers adhere to the ICSU principle on free movement of scientists and follow the "Advice to organizers of international scientific conferences" issued by ICSU Standing Committee on Freedom in the Conduct of Science? (check one)

YES                      NO

Describe the measures the organizers have taken/will take concerning visa for the participants



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#### 4. Organization

Is the event supported by the host territory's ICO Committee? (check one) YES NO

(include evidence)

Pre-registration fee, regular rate US\$

Late registration fee, regular rare US\$

Registration fee includes:

Lodging?

Proceedings?

Meals?

Conference Dinner?

Abstract book?

Other?

(specify)

Are student rooms available? (check one) YES NO

Cost per night? US \$



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### **5. Proposed time schedule**

First announcement/call for papers (MM/DD/YY)

Final announcement/call (MM/DD/YY)

Abstracts deadline (MM/DD/YY)

Papers accepted (MM/DD/YY)

Programs issued (MM/DD/YY)

Pre-registration deadline (MM/DD/YY)

Manuscript due date (MM/DD/YY)

Proceedings issued (MM/DD/YY)

### **6. Explain briefly the need for the event**

